

# NATIONAL SMALL COLLEGE RUGBY ORGANIZATION LLC

[www.nscro.org](http://www.nscro.org)

## BEST PRACTICES for a BETTER RUGBY EXPERIENCE

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*NSCRO's Best Practices are provided for use by Conferences and Unions in establishing their own procedures, protocols, etc. All referenced NSCRO Forms & Policies can be found on the NSCRO website.*

### League Competition - Game Day Eligibility Verification Procedure

1. This Verification Procedure is to insure compliance with the **NSCRO Player Eligibility Policy** and should take place no less than 30 minutes prior to kickoff with a coach or club president representing their club.
2. Both teams must present a **current and complete** NSCRO Player Eligibility Verification Form (PEV) listing all players on the Match Roster (form provided by the League), as well as any additional documentation required. The completed PEV Form must be valid for the semester in which the match is being played. The original PEV Form along with shall be maintained by the Club.
3. The completed PEV Form must be validated with a signature by the Registrar or another authorized school official such as the Club Sports Director.

NOTE: The Registrar or another authorized school official must initial any changes on the Form.

4. Each player identified on the Match Roster must present a valid and current school photo ID. If player does not have the actual ID, a legible copy is acceptable. No more than 5 players who are 23 years of age or older as of September 1 of the start of the competition cycle, who otherwise meet these Regulations, may participate in accordance with the Player Eligibility Policy.
5. If either team is unable to produce the original and complete PEV Form and all player IDs required for this Verification Procedure, the opposing coach (or club president) should inform the referee that the contest will be played under protest so referee has that information logged on the event report. The match should be played as scheduled.
6. Within 24 hours, regardless of the outcome of the match, the opposing coach **MUST** notify their league administration in writing of the protest. This information should also be noted on the post-game report submitted by the coach to the league, as required.
7. It is up to the league administration to manage the consequences for noncompliance with the Game Day Eligibility Verification Procedure. Consequences for not complying with the game day could result in a recorded forfeiture for the match regardless of the outcome of the game as well as suspension of those involved.

Suggested tools:

1. Head Coach has a notebook containing the validated PEV Form, Match Roster and copies of player identification cards.
2. The Match Roster identifies the Player Reference Number listed on the PEV Form.
3. Players and reserves line up by position, as shown on the Match Roster, for the ID check.
4. The opposing coach validates the player to the ID, utilizing the game roster and PEV.